

## **BCDP COUNTY COMMISSIONER PCT ORGANIZERS**

### **JOB DESCRIPTION**

#### **Purpose**

The County Commissioner Precinct Organizers will set up, manage, and host consistent field contact actions in their respective Precincts in accordance with the 2022 Bexar County field plan.

#### **Responsibilities**

- Set up, manage, and host one(1) phonebank and one(1) blockwalk per week.
- Find and secure a physical location in assigned County Commissioner precinct to hold weekly blockwalks.
- Coordinate with BBAD to facilitate volunteers for field actions.
- Assist with weekly volunteer recruitment/management
- Assist with volunteer training for phonebanking and blockwalking
- Track and report volunteer participation and voter contact numbers weekly
- Attend County Commissioner Precinct organizing meetings as needed

#### **Qualifications**

- The County Commissioner Precinct organizer must have field experience with at least 1 previous campaign.
  - Be familiar with blockwalking and phonebanking
- Organizers must have their own transportation, cell phone, and laptop.
  - This includes adequate internet bandwidth to support Zoom and the phonebanking dialer
- Possess sufficient computer navigation skills to be trained on digital tools
- Be familiar with the assigned County Commissioner Precinct
- List references for past campaign work

#### **Time Commitment**

- Orientation meeting(s) prior to Jan 3rd
- Job execution - January 3rd - March 1st
- 30 hours per week
  - Host 1 phonebank and 1 blockwalk per week on consistent days.
  - Weekly calls/texts for volunteer recruitment/management
  - Weekly zoom meetings with Bexar County organizer
  - Periodic CC Pct meetings
  - Other activities and duties as necessary

**Submit resume to:**

- Bexar County Democratic Party
  - [info@bexardemocrat.org](mailto:info@bexardemocrat.org)
- Colt Osburn
  - [coltosburn111@gmail.com](mailto:coltosburn111@gmail.com)